



MINUTES

FPB Board Meeting

5:00 PM - Tuesday, September 19, 2023 Community Room

The Frankfort Plant Board met on Tuesday, September 19, 2023 at 5:00 PM in the Community Room.

ATTENDANCE:

John Cubine, Board Chair
John Snyder, Board Vice Chair
Stephen Mason, Board Secretary/Treasurer
Kathryn Dutton-Mitchell, Board Member
Jason Delambre, Board Member
Harvey Couch, Marketing Video Content Coordinator
Katrina Cummins, Finance Director
David Denton, Chief Financial Officer
Adam Hellard, Cable/Telecom Superintendent
Scott Hudson, Electric Superintendent
Cathy Lindsey, Communications & Marketing Director
Kathy Poe, Executive Assistant to GM
Hance Price, Assistant GM Administration/Staff Attorney
Leigh Ann Phillips, Support Services Director
Deron Rambo, Network Operations Center Director
Travis McCullar, Director of Electric
Jennifer Hellard, Purchasing Agent
Gary Zheng, General Manager
Nichell Brown, Human Resource Director
Shane Holt, Asst. Cable/Telecom Superintendent
David Columbia, Community Television Coordinator
Brian Bourne, Water Distribution Superintendent
JC Lyons, Safety Director
Danny Harring, Asst. Water Distribution Superintendent
Brandon Powers, Water Treatment Plant Superintendent
Sharmista Dutta, Director of Water
Mike Harrod, Telecom Engineering Manager
April Rhodes, Customer Service Supervisor
Ryan Henry, IT Director

1 ACTION ITEM: APPROVAL OF MINUTES

- 1.1 Consider Approval of the Minutes for the August 22, 2023 Special Board Meeting.

John Snyder moved to approve the Minutes for the August 22, 2023 Special Board Meeting. Kathryn Dutton-Mitchell seconded the motion. CARRIED. 5 to 0.

- 1.2 Consider Approval of the Minutes for the August 25, 2023 Special Board Meeting.

Stephen Mason moved to approve the Minutes for the August 25, 2023 Special Board Meeting. Kathryn Dutton-Mitchell seconded the motion. CARRIED. 5 to 0.

2 ACTION ITEM: ACCEPT FINANCIALS

- 2.1 Consider Accepting the Financial Statements for Month Ending August 31, 2023.

Jason Delambre moved to accept the Financial Statements for Month Ending August 31, 2023. Kathryn Dutton-Mitchell seconded the motion. CARRIED. 5 to 0.

3 CONDUCT PUBLIC HEARING

- 3.1 Conduct Public Hearing regarding PURPA Standards.

This Hearing will come to order. My name is John Snyder; I have been requested by the Board to conduct this Hearing. With me today are Board Members and Staff of the Frankfort Electric and Water Plant Board. We are here to receive oral or written comments and consider the PURPA standards set forth in 16 U.S.C.A. § 2621(d)(1)-(21). This Public Hearing was advertised in accordance with the Regulations for Public Notification and appeared in the Weekend, September 9-10, 2023 edition of The State Journal newspaper.

To conduct this hearing in an organized fashion, we have asked that anyone wishing to comment register via email with Kathy Poe (kpoe@fewpb.com) or Cathy Lindsey (clindsey@fewpb.com).

This Hearing will be conducted informally and voluntarily by the Frankfort Electric & Water Plant Board to accept comments on the above item. Both oral and written comments will be accepted. Any and all persons present who wish to make a statement will be afforded an opportunity to do so. If you have a written statement to accompany your oral presentation, a copy of the written statement should be provided to the Board prior to your presentation. Oral presentations should be limited to no more than 3 minutes. If necessary, I will interrupt and request the presentation to be completed due to this time limit. I may ask questions of any person presenting oral comments where it is necessary to clarify the nature or substance of the comments.

The Board reserves the right to answer questions at a later date. It is the job of the Board to fairly consider various points of view and information. We want public input and involvement and I hope you do not find our standard procedures restrictive.

Additional oral comments and written comments will be accepted and considered if they are submitted no later than the end of normal business hours on October 16, 2023. To submit a comment, please contact FPB at 352-4372, or on our website www.fpb.cc.

Before we open the floor for comments, Travis McCullar will provide a summary of the details.

Public hearing was held. There were no public comments.

3.2 Conduct Public Hearing regarding NextBand Business Rate Tiers.

This Hearing will come to order. My name is John Snyder; I have been requested by the Board to conduct this Hearing. With me today are Board Members and Staff of the Frankfort Electric and Water Plant Board. We are here to receive comments regarding 1) Establishing rates for a New Business Tier of NextBand service. This Public Hearing was advertised in accordance with the Regulations for Public Notification and appeared in the Weekend, September 9-10, 2023 edition of The State Journal newspaper.

To conduct this hearing in an organized fashion, we have asked that anyone wishing to comment register via email with Kathy Poe (kpoe@fewpb.com) or Cathy Lindsey (clindsey@fewpb.com).

This Hearing will be conducted informally and voluntarily by the Frankfort Electric & Water Plant Board to accept comments on the above item. Both oral and written comments will be accepted. Any and all persons present who wish to make a statement will be afforded an opportunity to do so. If you have a written statement to accompany your oral presentation, a copy of the written statement should be provided to the Board prior to your presentation. Oral presentations should be limited to no more than 3 minutes. If necessary, I will interrupt and request the presentation to be completed due to this time limit. I may ask questions of any person presenting oral comments where it is necessary to clarify the nature or substance of the comments.

The Board reserves the right to answer questions at a later date. It is the job of the Board to fairly consider various points of view and information. We want public input and involvement and I hope you do not find our standard procedures restrictive.

Additional oral comments and written comments will be accepted and considered if they are submitted no later than the end of normal business hours

on October 16, 2023. To submit a comment, please contact FPB at 352-4372, or on our website www.fpb.cc.

Before we open the floor for comments, Harvey Couch will provide a summary of the details.

Public Hearing was held. There were no public comments.

4 INFORMATIONAL ITEM: PUBLIC COMMENT

4.1 None.

5 INFORMATIONAL ITEM: DEPARTMENTAL REPORTS

- **PUBLIC INFORMATION**
- **POTENTIAL OR AGREED UPON RELATED PARTY TRANSACTIONS**

None Reported.

- **NETWORK OPERATIONS CENTER (NOC)**
- **CUSTOMER SERVICE**
- **TELECOMMUNICATIONS**
- **ELECTRIC DEPARTMENT**
- **SEPA**
- **KYMEA**
- **SAFETY**
- **WATER DISTRIBUTION**
- **WATER TREATMENT PLANT**

6 ACTION ITEMS:

6.1 **Consider Approving Stingray Music Extension. (Harvey Couch will discuss)**

Staff recommends approval of the Stingray Music extension. This extension to a current National Cable Television Cooperative (NCTC) agreement has a term through June 30, 2026.

Stingray Music is a digital music service on the Preferred Cable tier, made up of 50 channels between channels 200 and 249. Stingray provides commercial-free digital music across all popular music and specialty genres. They also offer a companion app for iOS and Android that allows FPB Preferred Cable customers access to all those channels on more on their mobile devices.

There is no initial rate reset (rate remains the same throughout 2023) and the annual increases are all based on CPI and within budgeted projections. This

extension maintains our existing VOD and TVE rights. No additional carriage requirements obligations are included in this extension. The Assistant GM for Administration has reviewed the extension and it meets with his approval.

John Snyder moved to approve Stingray Music Extension. Jason Delambre seconded the motion. CARRIED. 5 to 0.

- 6.2 Consider Approving a new tier of NEXTBAND service for residential customers and update Max Upload speeds. (Harvey Couch will discuss)

New services in **Bold**.

Residential High-Speed Internet Service					
Package	Max Download Speed	Max Upload Speed	Rate	Two Service Rate	Three Service Rate
128K	128 Kbps	128 Kbps	\$22.00	\$20.00	\$18.00
256K	256 Kbps	128 Kbps	\$26.00	\$24.00	\$23.00
512K	512 Kbps	128 Kbps	\$32.00	\$30.00	\$29.00
Lite	1 Mbps	128 Kbps	\$34.00	\$31.00	\$28.00
Standard	25 Mbps	3 Mbps	\$44.00	\$41.00	\$38.00
Premium	50 Mbps	5 Mbps	\$56.00	\$53.00	\$50.00
Ultra	100 Mbps	10 Mbps	\$68.00	\$65.00	\$62.00
Elite	250 Mbps	10 Mbps	\$80.00	\$77.00	\$74.00
NEXTBAND 300	300 Mbps	300 Mbps	\$80.00	\$77.00	\$74.00
NEXTBAND 500	500 Mbps	500 Mbps	\$90.00	\$87.00	\$84.00
NEXTBAND 1000	1000 Mbps	1000 Mbps	\$100.00	\$97.00	\$94.00

2) Updating Section X of Tariff

The public notice proposes to update section X of FPB Tariff. As technology has changed and progressed and new services are being offered, it is necessary to update the language of the tariff to reflect the current Internet product offerings.

In Section D, adding the following (new language in **BOLD**)

Effective 10/1/23: Customers in areas serviceable by NEXTBAND may no longer sign up for Standard, Premium, Ultra, or Elite packages. Customers who subscribe to NEXTBAND may no longer sign up for Standard, Premium, Ultra, or Elite packages.

NEXTBAND Package(s): Requires NEXTBAND Equipment rental. Eligible to receive a \$10.00 discount with 12-month service commitment, autopay, and ebill. Discount can be increased with GM approval based on market conditions. Not available in all areas.

In Section D, making changes to the Equipment & Fees (changes in **RED**):

Equipment & Fees	
Broadband Cable Modem Rental	\$3.00 Per Month
Nextband Equipment Rental	\$3.00 Per Month
Wireless Router Service (Requires Broadband Cable Modem)	\$2.00 Per Month
Whole Home Wifi Router (Requires Cable Modem or Nextband Equipment)	\$2.00 Per Month
Whole Home Access Points (Requires Whole Home Wifi Router)	\$3.00 Per Month / each
Service Activation Fee	\$30.00

The new rates and Tariff changes are proposed to be effective October 1, 2023.

Jason Delambre moved to approve a new tier of NESTBAND service for residential customers and update Max Upload speeds. Stephen Mason seconded the motion. CARRIED. 5 to 0.

6.3 **Consider Approving FPB's Bid Requirement to Follow KRS 424.260. (Leigh Ann Phillips will discuss)**

FPB's Procurement Policy states that bids are required when a purchase is in excess of \$30,000 (exceptions are state pricing and other cooperative purchasing contracts, sole source, and emergency purchase). This amount comes from KRS 424.60. The statute has recently been increased to \$40,000. Staff recommends that the Procurement Policy be changed to follow the KRS instead of listing an amount. This would allow the bidding level to be increased when the KRS is revised.

Kathryn Dutton-Mitchell moved to approve revising FPB's Bid Requirement Policy to Follow KRS 424.260. John Snyder seconded the motion. CARRIED. 5 to 0.

6.4 Consider Approval of Citybase Hardware and Software As A Service Agreement for Three Customer Self-Service Payment Kiosks and Approve Budget Amendment to Reduce Customer Service Department Capital Budget by \$30,000 and Increase Department's Expense Budget by \$79,000 For FY 2024. (David Denton will discuss)

FPB staff are always looking for ways to improve the customer service experience for our customer-owners while working to improve internal efficiency. When it comes to the FPB customer service experience we want to meet the customer where they are by offering many ways to do business with us. In that spirit, staff would like to purchase three self-service payment kiosks that would allow secure cash, check, or credit/debit card payments 24 hours a day, seven days a week.

In March 2023, the FPB Board approved an agreement with Paymentus to be FPB's new electronic bill payment and merchant card services partner. After a successful implementation period, FPB went live with Paymentus in September 2023 allowing FPB to offer more customer payment methods, payment types, and payment channels than ever before. One of these new payment channels is the self-service payment kiosk solution. Kiosks are part of the Paymentus eBilling and Payment platform, which means consistent usability for FPB customers and a single management interface for staff, allowing them to easily track all payments from any channel: web, mobile, IVR or kiosk. These kiosks make automated, unassisted payments easy and provide other benefits such as:

- Automation of walk-in and drive-thru payments to free up Customer Service staff for other service needs such as customer meetings and phone calls.
- Allows FPB to promote our web and mobile payment options.
- Improve customer satisfaction and retention rates.
- Reduce more expensive manual payments with convenient, cost-saving electronic payments.

Paymentus provided FPB with four different kiosk vendors they integrate with such as SlabbKiosks, AdComp, DynaTouch, and CityBase. After staff reviewed these different options, the preferred solution was found in CityBase, which also happens to be on Kentucky state price contract. Staff is requesting to lease three kiosks, two outdoor units and one indoor unit, for a three-year term at a cost of \$79,000 in year one and \$76,000 for years two and three. The outdoor units would be placed in the two drive-thru lanes at the FPB administration building. The single indoor kiosk would be placed in the lobby at the FPB administration building.

In FPB's FY 2024 budget, the Customer Service department budgeted \$30,000 in capital funds with the thought we would buy one kiosk and add more in later years. Since we have had a noticeable decrease in customer service staff, we are now closing one hour a day for lunch, and the kiosks have a 120-day lead time from order placement, FPB staff believe getting all three kiosks this year is necessary. There is no purchase option for the kiosks, so we need to move \$30,000 out of the customer service department's capital budget and increase the customer service expense budget to the total year one contract lease cost of \$79,000. The Customer Service department is currently \$92,000 below budget on payroll and benefits for FY 2024 due to not yet hiring CSR staff, so we are recommending the additional \$49,000 needed for kiosks come from this savings. We currently have two CSRs in the hiring process with their first day being September 18, 2023.

Please see the Citybase indoor and outdoor kiosk information in your board packet that show pictures and specifications. You can also find the Citybase Hardware and Software as a Service agreement in your board packet materials.

John Snyder moved to approve Citybase Hardware and Software as a Service Agreement for Three Customer Self-Service Payment Kiosks and Approve Budget Amendment to Reduce Customer Service Department Capital Budget by \$30,000 and Increase Department's Expense Budget by \$79,000 for FY 2024. Kathryn Dutton-Mitchell seconded the motion. CARRIED. 5 to 0.

6.5 Consider Approval of Call Monitoring and Recording Policy. (Nichell Brown will discuss)

At the April 18, 2023, FPB board meeting the FPB Board of Directors approved moving forward with a new phone system call the Genesys Cloud. This new system would allow for more customer self-service options, allow agents to handle calls from any device with internet access, no longer limit the number of calls we can handle at one time, offer multiple ways to engage with customers, and would be capable of call recording.

After months of planning and testing FPB staff successfully transitioned to the Genesys Cloud system with the official "go live" date being the evening of September 7, 2023. Since the new phone system is now live staff is requesting the Board consider approval of a Call Monitoring and Recording policy that states the practices regarding these call monitoring and recording practices.

Jason Delambre moved to approve Call Monitoring and Recording Policy John Snyder seconded the motion. CARRIED. 5 to 0.

6.6 **Consider Approval of Capital Plaza Substation Construction Change Order to Include New Substation Fence Perimeter. (Travis McCullar will discuss)**

As part of the ongoing Capital Plaza Substation rebuild project, Staff have assessed the need for the replacement of the existing substation perimeter fencing. Instigating factors for this assessment include the necessity of extending the southwest side of the station to accommodate the new spill containment system, the need for adjustment of the northeast side entry gate to better facilitate machinery and equipment under the new station configuration, the general age and condition of the fencing, the importance of maintaining code requirements for safety inspections, and the current availability of the station for additional construction work. Due to these factors, Staff have determined that it would be prudent to proceed with a full replacement of the station fencing at this time.

E-Z Construction is currently contracted for the remainder of the foundation construction within the Capital Plaza Substation, having previously provided substation work for FPB at the Myrick station, which included revision of the fence perimeter, with results that exceeded expectations. Based on this, as well as the tight schedule for full re-energization of the Capital Plaza station that would otherwise be delayed, Staff recommends the approval of the proposed change order for the existing E-Z Construction contract to include furnishing a replacement perimeter fence, in the amount of \$51,520.

This construction work pertains to the ongoing Capital Plaza reconstruction project, included in the 2023-2024 companywide capital additions budget, Page 17, Line Item 30. The amount included in the budget for the remainder of this project is \$743,635.

Kathryn Dutton-Mitchell moved to approve Capital Plaza Substation Construction Change Order to include New Substation Fence Perimeter. Stephen Mason seconded the motion. CARRIED. 5 to 0.

6.7 **Consider approving a professional services agreement with Kentucky Engineering Group in the amount of \$263,620 for engineering services for the filter valve isolation project at the water treatment plant. (Brandon Powers to discuss)**

One of the steps in the water treatment process is filtration. This part of the process removes many of the solids in the water. The water treatment plant has 8 filters and utilizes 49 valves to isolate these filters for maintenance as necessary. The majority are original to the plant or in need of replacement.

A Request for Qualifications was sent to five engineering firms and two responses were received. A FPB selection committee reviewed the statements of qualifications and is recommending Kentucky Engineering Group to provide the professional services for this project.

As a matter of course, an agreement together with a scope of engineering services has been prepared and is included in the board package for review. Under the proposal, Kentucky Engineering Group will provide full engineering services throughout project duration, as outlined in the scope of services.

The Fiscal Year 2023-2024 budget includes \$1.2 million for engineering and construction. Construction is expected to continue through next fiscal year as well. The Fiscal Year 2024 – 2025 budget includes \$1 million for completion of the project.

Staff recommends the Board approve the agreement with Kentucky Engineering Group contingent upon receipt of insurance requirements. The attached agreement has been reviewed and approved by the Staff attorney.

John Snyder moved to approve the Professional Services Agreement with Kentucky Engineering Group in the amount of \$263,620 for engineering services for the filter valve isolation project at the water treatment plant. Jason Delambre seconded the motion. CARRIED. 5 to 0.

6.8 **Consider Approval of Change Order No. 1 for the Taylor Tot Tank Painting Project. (Bid# 1777) (Brian Bourne to discuss)**

In March of 2023, the Board awarded the construction contract for the Taylor Tot Tank painting project to Currens Construction Services.

The bid schedule included allowance items to establish costs in the event additional repairs would be needed. During the inspection, it was determined 22 roof beams were in need of replacement along with some miscellaneous pit and seam repairs. In addition, a credit was granted for some hand rails and sway rods that didn't need replacement or repair work.

Summary:

Original Contract:	\$ 529,800
Change Order #1:	\$+ 76,464
	<u>\$- 4,100</u>
Change Order #1 Total:	\$ 72,364
New Contract Price:	\$602,164

\$667,000 was budgeted for this project in Fiscal Year 23-24.

Due to the additional time required to replace the roof beams, this change order includes increasing the contract time by 20 days.

A copy of the change order is included in the board package.

Staff recommends the Board approve Change Order #1 for an amount of \$72,364 and a project extension of 20 days with Currens Construction Services.

Jason Delambre moved to approve Change Order No. 1 for the Taylor Tot Tank Painting Project (Bis #1777). Stephen Mason seconded the motion. CARRIED. 5 to 0.

6.9 Consider Approval of Korn Ferry to review FPB's current compensation plan. *(Nichell Brown to discuss)*

At the July Board meeting the Board requested Staff to conduct a search for a compensation firm to review FPB's current compensation plan structure and processes to confirm it is the best approach for our industry and if our salaries are competitive within the market.

After the review of three submitted proposals, Staff recommends the Board hire Korn Ferry.

Korn Ferry was used by KY State Government and vetted through Legislative Research Commission's (LRC) contract review committee.

Korn Ferry has compensation and market pay knowledge of the utility industry as well as Frankfort's local state government pay structure.

Korn Ferry has submitted two proposed options:

- a benchmark approach of reviewing 70 positions with a timeframe of 4 weeks for completion

- a complete compensation plan study with a timeframe of 12-14 weeks for completion

I have enclosed the confidential proposals in the detail pages.

Stephen Mason moved to Table this Item John Snyder seconded the motion. CARRIED. 5 to 0.

6.10 Consider Approving the Creation of an Interim Customer Service Supervisor position. *(Nichell Brown to discuss)* **This Item will be Tabled.**

Staff asks the Board to consider approving an Interim Customer Service Supervisor position for succession planning purposes. Later this year one of the two Customer Service Supervisors will retire.

The Interim Customer Service Supervisor position is recommended to avoid having the remaining supervisor train the replacement while solely managing the department. In addition, Staff feels that the creation of an interim supervisor position will allow the qualified candidate to directly train with the current supervisor to ensure a smooth transition into that role.

Based on an evaluation of the job description, the recommended classification of the Interim Customer Service Supervisor will remain a grade 114. There are funds in the current payroll budget to absorb the cost of adding this interim position. Upon completion of training, the Interim Customer Service Supervisor will expire and the individual in this position will make the transition to Customer Service Supervisor following the retirement of the current supervisor.

Staff asks the Board to approve the Interim Customer Service Supervisor position.

If approved, Staff plans to post and fill the interim position immediately. The proposed job description is included in the detail pages for this Board item.

This Item was Tabled.

6.11 Consider Proposed Changes to the Compensation Plan Policy. (Nichell Brown to discuss)

Staff asks the Board to consider approving Optional Fringe Benefits and amend section X Compensation Plan to include subsection Q. OPTIONAL FRINGE BENEFITS located in the Guidelines Governing Employment Electric & Water Plant Board with effective date September 1, 2023 (see the highlighted section of the policy in the detail pages).

The proposed changes include the below listed optional fringe benefits:

- Club/Professional membership (as applicable to each job function and requires General Manager approval)
- Employee recognition/meeting expenses (requires General Manager approval)
- Bereavement benefits (flowers, cards for funerals or in lieu of flowers a maximum \$50.00 charitable donation in memory of the deceased)

In addition, Staff asks the Board to consider amending section XXIII Insurance to include number 4.

Frankfort Plant Board (FPB) will discontinue the \$5,000 retiree life insurance benefit coverage for retirees that retire after August 31, 2023.

The proposed change is below with effective date September 1, 2023. (see the highlighted section of the policy in the detail pages).

1. Retiree Life Insurance – A \$5,000 retiree life benefit for retired employees before September 2023. Retiree life insurance shall be paid for by the Plant Board.

FPB will continue to offer eligible current employees and Board Members group life insurance benefit and additional benefits such as Short-Term Disability and Long-Term disability paid for by the FPB.

Jason Delambre moved to approve changes to the Compensation Plan Policy as discussed. Kathryn Dutton-Mitchell seconded the motion. CARRIED. 5 to 0.

- 6.12 Consider Award of Bid Invitation #1788- Substation Signage to Cape Electrical Supply in the amount of \$36,820.00. (Scott Hudson will discuss)

Staff prepared a bid invitation for substation signage. IEE and OSHA 1910.26 standards require signage for substations listing hazards and dangers located inside the structures. The current signs were installed 15+ years ago and they do not meet the new requirements.

The bid invitation was sent directly to five vendors as well as advertised in the State Journal and on our website. We received three responses. Staff recommends awarding to Cape Electrical Supply as they are the lowest bid meeting the specs.

Jason Delambre moved to award Bid Invitation #1788 - Substation Signage to Cape Electrical Supply in the amount of \$36,820.00. Stephen Mason seconded the motion. CARRIED. 5 to 0.

- 6.13 Ratification of FEMA reimbursement contract: (David Denton and Travis McCullar to discuss)

FEMA is working through Kentucky Emergency Management to distribute FEMA funds resulting from the March windstorm. Kentucky Emergency Management must have an executed contract in order to distribute funds. As such, staff recommends ratification of the contract.

John Snyder moved to Ratify FEMA Reimbursement Contract. Kathryn Dutton-Mitchell seconded the motion. CARRIED. 5 to 0.

- 6.14 Consider Resolution Accepting the Following Seven Kentucky Broadband Deployment Program Grants totaling \$6,547,729, Approving the Seven Grant Assistance Agreements, Authorizing the Amendment of the Frankfort Plant Board's Annual Budget, and Authorizing a Representative to Sign All Related Documents. (Adam Hellard and David Denton will discuss)

<u>Project Title</u>	<u>Grant Number</u>	<u>Grant Amount</u>
Bald Knob Broadband Expansion Project	21BDP006	\$ 411,126
Hickory Ridge Broadband Expansion Project	21BDP008	\$ 399,123
Highway 1472 Broadband Expansion Project	21BDP009	\$ 55,815
Ninevah Road Broadband Expansion Project	21BDP011	\$ 128,070
Northern Peaks Mill Broadband Expansion Project	21BDP012	\$1,190,059
Switzer Broadband Expansion Project	21BDP015	\$ 351,321
Western Franklin County Broadband Expansion Project	21BDP016	\$4,012,215
Total		\$6,547,729

Jason Delambre moved to Accept the Seven Kentucky Broadband Deployment Program Grants totaling \$6,547,729, Approving the Seven Grant Assistance Agreements, Authorizing the Amendment of the Frankfort Plant Board's Annual Budget, and Authorizing Board Chair John Cubine a Representative to sign all related documents. Kathryn Dutton-Mitchell seconded the motion. CARRIED. 5 to 0.

- 6.15 Consider Kentucky Solar for All Letter of Support.

Stephen Mason moved to approve letter of support for Kentucky Solar for All. Jason Delambre seconded the motion. CARRIED. 5 to 0.

7 INFORMATIONAL ITEMS:

- 7.1 Economic Development Policy. (Gary Zheng and Travis McCullar will discuss)

8 INFORMATIONAL ITEM: GENERAL MANAGERS COMMENTS

9 INFORMATIONAL ITEM: OLD & NEW BUSINESS

- 9.1 **October Board meeting - One or more Board Members will be Remote via Zoom. (John Cubine will discuss)**
- 9.2 **Discuss moving November Board meeting to November 14, 2023. (John Cubine to discuss)**

November board meeting will be held Tuesday, November 14, 2023.

- 9.3 **Discuss moving December Board meeting to December 11, 2023. (John Cubine to discuss)**

December board meeting will be held Monday, December 11, 2023.

- 9.4 **Discuss General Manager Contract Amendment.**

John Snyder moved to approve the Amendment to the General Manager's contract as stated in discussion. Kathryn Dutton-Mitchell seconded the motion. CARRIED. 5 to 0.

- 9.5 **Discuss Community Solar Support Letter.**

This item was previously discussed and approved at item 6.15.

10 REQUEST PERMISSION TO HAVE CHAIR CALL FOR A CLOSED SESSION

- 10.1 **Request permission to call a Closed Session pursuant to KRS 61.810(1)(c) to discuss pending or proposed litigation regarding collection matter, advertising matter, and breach of contract matter; pursuant to KRS 61.810(1)(g) to discuss a specific proposal that if openly discussed would jeopardize the siting, retention, expansion or upgrading of a business.**

John Snyder moved Request permission to call a Closed Session pursuant to KRS 61.810(1)(c) to discuss pending or proposed litigation regarding collection matter, advertising matter, breach of contract matter, employment matter, and cost recovery matter; pursuant to KRS 61.810(1)(g) to discuss a specific proposal that if openly discussed would jeopardize the siting, retention, expansion or upgrading of a business. Kathryn Dutton-Mitchell seconded the motion. CARRIED. 5 to 0.

11 CLOSED DOOR SESSION

- 11.1 **Come out of Closed Session.**

John Snyder moved to come out of closed session. Kathryn Dutton-Mitchell seconded the motion. CARRIED. 5 to 0.

12 ACTION ITEM: POSSIBLE ACTION REGARDING CLOSED DOOR DISCUSSION

12.1 Action Taken

John Snyder moved to direct staff to proceed with items 1 and item 4 as discussed in closed session. Kathryn Dutton-Mitchell seconded the motion. CARRIED. 5 to 0.

13 ACTION ITEM: ADJOURNMENT

13.1 Adjourn Meeting.

John Snyder moved to Adjourn. Jason Delambre seconded the motion. CARRIED. 5 to 0.



Board Chair



Board Secretary/Treasurer