



MINUTES

FPB Board Meeting

5:00 PM - Tuesday, June 15, 2021 - Community Room

The Frankfort Plant Board met in Board Meeting on Tuesday, June 15, 2021 at 5:00 PM in the Community Room.

ATTENDANCE:

Dawn Hale, Board Secretary/Treasurer
Stephen Mason, Board Vice Chair
John Cubine, Board Chair
John Snyder, Board Member
Kathryn Dutton-Mitchell, Board Member
Gary Zheng, General Manager
David Billings, Director of Water Operations
Harvey Couch, Marketing Video Content Coordinator
Katrina Cummins, Finance Director
David Denton, Chief Financial Officer
Vent Foster, Chief Operations Officer
Cassie Estill, Customer Service Supervisor
Adam Hellard, Cable/Telecom Superintendent
Ryan Henry, Assistant IT Director
Scott Hudson, Electric Superintendent
Casey Jones, IT Director
Cathy Lindsey, Communications & Marketing Director
Kathy Poe, Executive Assistant to GM
Hance Price, Assistant GM Administration/Staff Attorney
Kim Phillips, Safety Director
Leigh Ann Phillips, Support Services Director
Julie Roney, Water Treatment Superintendent
Scott Stafford, Media Services Manager
Deron Rambo, Network Operations Center Director
Travis McCullar, Chief Electric Engineer
Jennifer Hellard, Purchasing Agent
Nichell Brown, Human Resource Director
Danny Harring, Asst. Water Distribution Superintendent
David Columbia, Community Television Coordinator
Mike Harrod, Telecom Engineering Manager
Tim Stallard, Meter Reading Supervisor
State Journal

1 INFORMATIONAL ITEM: DEPARTMENTAL REPORTS

- TELECOMMUNICATIONS
 - POTENTIAL OR AGREED UPON RELATED PARTY TRANSACTIONS
None.
 - CUSTOMER SERVICE
 - ELECTRIC DEPARTMENT
 - SEPA
 - KYMEA
 - SAFETY
 - WATER DISTRIBUTION
 - WATER TREATMENT PLANT
 - NETWORK OPERATIONS CENTER (NOC)
 - MEDIA SERVICES
- FPB 2021 Youth Scholarship Recipients. (Cathy Lindsey to discuss)

Ms. Lindsey announced this year's recipients of the FPB scholarships.

2 ACTION ITEM: APPROVAL OF MINUTES

- 2.1 Consider Approval of the Minutes for the May 18, 2021 Board Meeting.

*Kathryn Dutton-Mitchell moved to approve the Minutes for the May 18, 2021 Board Meeting. Dawn Hale seconded the motion.
CARRIED. 5 to 0.*

- 2.2 Consider Approval of the Minutes for the June 2, 2021 Special Board Meeting.

*John Snyder moved to approve the Minutes for the June 2, 2021 Special Board Meeting. Stephen Mason seconded the motion.
CARRIED. 5 to 0.*

3 ACTION ITEM: ACCEPT FINANCIALS

- 3.1 Consider Accepting the Financials for Month ending May 31, 2021.

*Stephen Mason moved to accept the Financials for month ending May 31, 2021. John Snyder seconded the motion.
CARRIED. 5 to 0.*

3.2 **Consider Approval of the 2021-2022 fiscal year budget and accept five year plan.**

Staff and board members discussed the proposed fiscal year 2021-2022 budget and modifications for energy efficiency, fuel, community solar, cleaning the concrete water tank, armored car services, and fast DC EV Charging station.

The board discussed salary structure changes and salary increases. They noted that there were 3 potential pay increases included in the budget, but that employees would only receive one. They stated that the cost of living increase would be 2% or equal to what the City approves, whichever is larger. They further discussed reclassifications for electric, water, and telecom departments, and possibly revisiting salaries depending on the CPI and other factors.

John Snyder moved to approve the 2021-2022 fiscal year budget and accept five year plan as presented with the changes as explained in the handout provided to the Board prior to the board meeting. Dawn Hale seconded the motion.

CARRIED. 4 to 1.

Dawn Hale, John Snyder, John Cubine, and Kathryn Dutton-Mitchell voted "Yes". Stephen Mason voted "No".

3.3 **Consider Approval to Fully Prepay Assistance Agreement F08-04 and F13-021 between the Frankfort Electric and Water Plant Board and the Kentucky Infrastructure Authority (KIA) with Principal Balance of \$3,707,561.14 and \$1,894,554.59, respectively, plus accrued interest to be paid on or after July 1, 2021 to be funded with internal loan of electric division cash reserves to water division to be repaid at 1% interest for 15 years.**

The FPB currently has two Kentucky Infrastructure Authority (KIA) loans that were both issued to pay for water division related infrastructure projects. KIA Assistance Agreement F08-04 in the original amount of \$6,743,306.92 was taken out by the FPB to rehabilitate the water treatment plant chemical feed facilities and install new on-site generation equipment to produce sodium hypochlorite for use as a disinfectant for drinking water. This agreement has a 1% interest rate with a 0.25% administrative fee and a 20 year term maturing December 1, 2031. The second loan, KIA Assistance Agreement F13-021, in the original amount of \$2,496,895.80 was taken out to design and construct a diesel power generation facility for the water treatment plant. This second agreement has a 1.75% interest rate with a 0.25% administrative fee and a 20 year term maturing on December 1, 2035. The amortization schedules for both loans are in the board packet for your review.

The FPB 2021-2022 budget proposes to prepay both KIA loan F08-04 and KIA loan F13-021 during the fiscal year with an internal loan from the FPB electric division to the FPB water division with the water division repaying the debt back to electric division at an interest rate of 1% over 15 years. The budget proposes the internal loan to be for the principal amount of \$5,602,115.73. Total interest expense paid by the water division to the electric division would be \$458,571 over the 15 years. This prepayment proposal would contribute to lower future revenue requirements for the water division by saving approximately \$100,000 in interest expense over the internal loan term taking pressure off future rate trajectory. This move would also significantly improve company financial ratios setting company up for stronger financial position moving forward by putting customer-owner cash reserves to work.

Frankfort Plant Board				
Loan Description	Final Maturity	Current Principal Balance	Estimated Accrued Interest to July 1, 2021	Estimated Payoff
KIA Loan# F08-04	12/1/2031	\$ 3,707,561.14	\$ 7,681.76	\$ 3,715,242.90
KIA Loan# F13-021	12/1/2035	1,894,554.59	5,093.23	1,899,647.82
Total		\$ 5,602,115.73	\$ 12,774.99	\$ 5,614,890.72

Both KIA Assistance Agreements state in *Section 3.3 Governmental Agency's Right to Prepay Loan* that FPB shall have the right to prepay and retire the entire amount of the loan at any time without penalty upon written notice to the Authority no less than five business days in advance of said prepayment.

Section 3.3. Governmental Agency's Right to Prepay Loan. The Governmental Agency shall have the right to prepay and retire the entire amount of the Loan at any time without penalty upon written notice to the Authority no less than five (5) Business Days in advance of said prepayment.

Staff is requesting permission to give KIA the required prepayment notification, prepay both KIA loans F08-04 and F13-021, and establish internal loans as described above.

Stephen Mason moved to approve the full prepayment of the Assistance Agreement F08-04 and F13-021 between the Electric and Water Plant Board and the Kentucky Infrastructure Authority (KIA) with principal balance and interest to be paid on or after July 1, 2021 to be funded with internal loan of electric division cash reserves to water division to be repaid at 1% interest for 15 years. Kathryn Dutton-Mitchell seconded the motion.

CARRIED. 5 to 0.

3.4 **Consider Approval to Defeas The Electric and Water Plant Board of the City of Frankfort, Kentucky’s Electric and Water Revenue Bonds, Series 2015A As Soon As Reasonably Practical and to Optionally Redeem the Bonds on Their First Optional Redemptive Date and Give the Board’s Bond Counsel Authority to Prepare Documents Necessary to Defeas Said Bonds and to Call, Redeem, Pay, and Discharge the Bonds on December 1, 2024.**

The FPB 2021-2022 budget proposes to redeem, pay, and discharge the 2015A Electric and Water Revenue Bonds at its earliest opportunity, which would be December 1, 2024. Staff is requesting permission to start the process explained below:

1. The Board would adopt a resolution at a public meeting of the Board (by written resolution or motion) to defeas the Bonds as soon as reasonably practical and to optionally redeem the Bonds on their first optional redemption date.
2. The Board would direct Bond Counsel to prepare the documents necessary to defeas the Bonds and to call, redeem, pay, and discharge the Bonds on December 1, 2024, which would include:
 - a. An escrow agreement with the Paying Agent, as escrow agent (the “Escrow Agent”), governing the deposit, investment, and use of monies to be deposited with the Escrow Agent in an irrevocable trust fund for the purpose of defeasing the Bonds, paying debt service on the Bonds to and including December 1, 2024, and redeeming all Bonds maturing on and after December 1, 2025 on December 1, 2024;
 - b. A defeasance notice to be provided to bondholders by the Paying Agent; and
 - c. A redemption notice to be provided to bondholders by the Paying Agent (if requested by the Paying Agent).
3. The Board would request its municipal advisor, Raymond James, to calculate the amount of the deposit necessary, on the date of the establishment of the escrow fund, to adequately fund the escrow fund through December 1, 2024. The municipal advisor would consider (i) investment earnings in the escrow fund to be generated from investments in US Treasuries purchased from the U.S. States State and Local Government Securities program and (ii) application of any potential downsizing of the Board’s debt service reserve fund when sizing the necessary deposit.
4. The Paying Agent or the municipal advisor would order the State and Local Government Securities on behalf of the Board in advance of the escrow funding to ensure the guaranteed investment earnings in the escrow fund provided by the investments to be held therein.
5. The municipal advisor would produce schedules showing the cash flow of the escrow fund through and including December 1, 2024.

6. An independent accounting or consulting firm would produce a "Verification Report" addressed to the Board and the Paying Agent confirming the municipal advisor's cash flow of the escrow fund.
7. On the funding date, the Board would establish and fund the escrow, the Paying Agent would purchase the State and Local Government Securities with the monies deposited in the escrow fund, and the Paying Agent would use the investments, together with available cash and investment earnings, to paying all debt service on the Bonds through December 1, 2024 and to redeem the Bonds maturing on December 1, 2025 on December 1, 2024.
8. Bond Counsel would provide a "defeasance opinion" on the funding date addressed to the Board and the Paying Agent opining that the Bonds are defeased under the terms of their authorizing resolution.

This process will allow FPB to remove the 2015A bond liability from its books once escrow fund established. FPB would be cutting 16 years off the original bond maturities and saving the customer-owners approximately \$3.95M in interest expense to third-party bondholders.

The revenue of the electric and water divisions have been pledged to repay the bonds from the start, but internally FPB has allocated the debt service to all three divisions since the administration building serves all three divisions. The debt service allocations are currently set up at 38.38% to electric division, 28.96% to water division, and 32.66% to telecommunications division. The FY 2021-2022 budget proposes using electric division cash reserves to fund this prepayment escrow account in full. This would payoff electric's portion of the building, but would leave the water and telecommunications divisions owing funds back to the electric division for their respective portions. The combined outstanding internal loan due back to the electric division from water and telecom divisions would be approximately \$8.3M with total interest expense over the proposed 20 year term at \$901K back to electric as interest income.

Staff would like to bring the resolution and documents necessary to defease the bonds back to the board for action as early as the July 20, 2021 board meeting.

Dawn Hale moved to approve defeasing The Electric and Water Plant Board of the City of Frankfort, Kentucky's Electric and Water Revenue Bonds, Series 2015A as soon as is reasonably practical and to optionally redeem the Bonds on their first optional redemptive date and give the Board's bond counsel authority to prepare documents necessary to defease said Bonds and to call, redeem, pay, and discharge the Bonds on December 1, 2024. Stephen Mason seconded the motion.
CARRIED. 5 to 0.

4 INFORMATIONAL ITEM: PUBLIC COMMENT

None

5 INFORMATIONAL ITEM: WEBSITE CUSTOMER COMMENTS

5.1 Website Customer Comments.

Ms. Poe summarized two (2) web customer comments. The board requested that staff contact this person and discussed the EBB program with them.

6 ACTION ITEMS:

6.1 Consider Approval of the Workers' Compensation Insurance Renewal.

Staff recommends that the Board approve the renewal of FPB's workers' compensation coverage with Kentucky Employers Mutual Insurance (KEMI). If approved the renewal premium of \$ 97,302.58 will be effective July 1, 2021. A 2.6% estimated increase in payroll along with an experience modification factor increase from .57 to .62 was offset by a decrease in KEMI's renewal rates. The renewal premium is 2.7% (\$2526.39) higher than last year's rate of \$94,776.19.

*Kathryn Dutton-Mitchell moved to approve the Workers' Compensation Insurance renewal. John Snyder seconded the motion.
CARRIED. 5 to 0.*

6.2 Consider Amending tariff and applicable policies/procedures to conform to House Bill 312's new open records requirements.

Last month the Board held a public hearing to discuss House Bill 312's new open records requirements. To date, no comments have been received. During the 2021 Regular Session, the Kentucky General Assembly passed House Bill 312. House Bill 312 amends the open records act and includes changes that affect FPB's procedures. The new changes include: designating an email address for the submission of records requests, posting a copy of agency open records procedures on FPB's website, extending the time to respond to requests from three to five business days and utilizing a standardized form developed by the Attorney General for records requests. Staff respectfully requests that the Board move to approve the new policies/procedures and adopt the changes necessary to conform FPB's tariff and any policies/procedures related to open records and open meetings to applicable current laws.

*Stephen Mason moved to approve amending FPB's tariff and applicable policies/procedures to conform to House Bill 312's new open records requirements. Kathryn Dutton-Mitchell seconded the motion.
CARRIED. 5 to 0.*

6.3 Consider Award of Bid Invitation #1717 – Annual Price Contract for the Purchase of Wood Poles to Cape Electrical Supply.

FPB's inventory of wood poles is purchased from an annual price contract. These poles are ordered as needed to maintain inventory levels. The bid is to

obtain and hold pricing for the entire fiscal year. Quantities are estimated based on orders placed in previous years. Vendors bid with the understanding that orders may exceed or fall short of estimated quantities.

This year's bid invitation was sent to nine vendors with five responses. Staff reviewed all bids and the apparent low bidder did not meet the specifications listed in the bid. Therefore, we recommend awarding Bid # 1717 to Cape Electrical Supply as they were the best bid meeting specifications.

The annual wood pole contract was last bid in 2019 for FY20, we renewed that pricing in 2020 for FY21. This new pricing reflects an increase of 45%. FPB has purchased approximately \$55,845.36 in wood poles in the current fiscal year.

John Snyder moved to award bid invitation 1717 - annual price contract for the purchase of wood poles to Cape Electrical Supply. Stephen Mason seconded the motion.

CARRIED. 5 to 0.

6.4 **Consider Award of Bid Invitation #1719 – Annual Price Contract for Ductile Iron Pipe, Valves, Ductile Iron Fittings, and Tapping Sleeves to Core & Main and Hydrants to Ferguson Waterworks.**

Most of FPB's ductile iron pipe, valves, hydrants, ductile iron fittings, and tapping sleeves are purchased from an annual price contract. The material is kept in FPB's inventory and needs to be replenished periodically. Vendors bid with the understanding that they are locking in unit pricing for the year and not for a certain quantity of material. The bid is divided into five categories (Pipe, Valves, Hydrants, Fittings, and Tapping Sleeves) and awarded on an "all or none basis" per category.

The bid also includes alternate pricing for materials that meet the "Buy America" and "Buy American" requirements. These items are needed from time to time for certain grant funded projects. However, the bid states that the award would be heavily weighted on the price of the material that does NOT meet these requirements as this is what we purchase most of.

This year's bid invitation was sent to six vendors with three responses received. After evaluating all bids, staff recommends awarding the pipe, fittings, valves, and tapping sleeves to Core & Main, they are the low bidder meeting specifications. Staff recommends awarding the hydrants Ferguson Waterworks as they are the low bidder meeting specifications.

The valves, tapping sleeves, and hydrants were last bid in 2019 for FY20, we renewed that pricing in 2020 for FY21. Pipe and fittings were bid in 2020 for FY21. This new pricing reflects a 14% increase for pipe, 158% increase for fittings, 12% increase for valves, 10% increase for tapping sleeves, and 17%

increase for hydrants. FPB has purchased approximately \$190,134.97 of these items in the current fiscal year.

Stephen Mason moved to award bid invitation #1719 - annual price contract for ductile iron pipe, valves, ductile iron fittings, and tapping sleeves to Core & Main and hydrants to Ferguson Water Works. Dawn Hale seconded the motion.

CARRIED. 5 to 0.

6.5 Consider Award of Bid Invitation #1714—Annual Price Contract for Water Treatment Chemicals (FY 2022).

Staff prepares an annual bid for the chemicals used in water treatment. The bid includes estimated quantities and explains that orders could exceed or fall short of the estimates. Vendors bid with the understanding that the bid’s purpose is to hold unit price throughout FPB’s fiscal year.

This bid received 20 responses. After reviewing each bid, staff recommends awarding to the lowest bidders meeting specifications with the exception of Powdered Activated Carbon which is based on quality testing (explanation below).

Chemical	FY 22 Company	FY 22 Bid	Difference (%) between FY 21 and FY 22
Liquid Ferric Chloride	PVS Technologies	\$259.85	-3.15%
Liquid Sodium Hydroxide	Univar USA	\$0.1199	-2.5%
Polyaluminum Chloride	USALCO	\$0.2150	8.1%
Powdered Activated Carbon*	Calgon Carbon	\$0.92	12%
Hydrofluorosilicic Acid	Univar USA	\$0.2297	4.55%
Anhydrous Ammonia	Airgas	\$0.9900	-0.6%
Potassium Permanganate	United Mineral & Chemical	\$1.55	-2.58%
Sulfuric Acid	Chemical Resources	\$0.18	60.0%

Zinc Orthophosphate	Shannon Chemicals	\$0.70	27.3%
OSG Sodium Chloride	Morton Salt Chemical	\$236.00	1.46%
Water Softener Salt	Resources	\$0.1650	-21.0%

**Based on highest removal of geosmin and MIB (taste/odor compounds)*

John Snyder moved to award bid invitation 1714 - water treatment chemicals (FY 2022). Dawn Hale seconded the motion. CARRIED. 5 to 0.

6.6 Consider Amendments to the Job Classification and Compensation Plan: Create Facilities Locator job series.

Staff asks the Board to consider approving the creation of Facilities Locator I and Facilities Locator II and a reclassification of the current Facilities Locator in the Network Operations Center (NOC) to create a Facilities Locator job series. The Senior Facilities Locator position is a title change and reclassification of the current Facilities Locator position, which now includes supervisor duties.

The increase for locates due to projects such as the TIGER Grant, Frankfort Sewer replacement project and several outside contractors projects is increasing the demand for locates. In 2020, 6,086 tickets were completed, marking electric, water, and cable totaling 18,258 utility locates. In addition, FPB is adding fiber to the homes, which is a fourth, and more time-consuming line of service to locate.

Creating a Facilities Locator job series will allow the department to hire a locator with experience and an entry-level locator for training. The Facilities Locator job series will also allow progression for skilled and experienced employees.

Based on an evaluation of each job description, the recommended classification of Facilities Locator I is a grade 105, with a minimum starting pay of \$36,200.37. The Facilities Locator II is 107 with a minimum starting pay of \$40,934.16. The reclassified Senior Facilities Locator is a grade 110 with a minimum starting pay of \$48,034.83.

The proposed job descriptions, organizational chart, and list of authorized positions for Facilities Locator I, II and Senior are included in the detail pages for this Board item. If approved, Staff plans to post two new positions for internal and external candidates simultaneously. The reclassified position is currently filled and would not be posted.

Staff has included these positions and reclassification in the current budget.

Kathryn Dutton-Mitchell moved to approve Amendments to the Job Classification and Compensation Plan: Create Facilities Locator job series. Dawn Hale seconded the motion.

CARRIED. 5 to 0.

6.7 **Consider Amendments to the Job Classification and Compensation Plan: Create Video Director Producer II position.**

Staff asks the Board to consider approving the creation of the Video Director Producer II position in the Communications and Marketing Department.

Creating the Video Director Producer II will allow a progression for the entry-level producers. This position will serve as a back-up to the Community Television Coordinator position and have the same knowledge and skill to operate technical media equipment. In addition, this position will serve as a second-in-command in the field and be responsible for supervising the full and part time video producers in absence of the Production Manager.

Based on an evaluation of the job description, the recommended classification of Video Director Producer II is a grade 107, with a minimum starting pay of \$40,934.16.

The proposed job description, organizational chart, and list of authorized positions for Video Director Producer II are included in the detail pages for this Board item. If approved, this position is a reclassified position, which is currently filled, and would not be posted.

Staff has included the reclassification in the 21/22 budget.

Dawn Hale moved to approve Amendments to the Job Classification and Compensation Plan: Create Video Director Producer II position. John Snyder seconded the motion.

CARRIED. 5 to 0.

6.8 **Consider Amendments to the Job Classification and Compensation Plan: Reclassify HR Specialist positions and job title change.**

Staff asks the Board to consider approving the reclassification of the Human Resource (HR) Specialist positions in addition changing the job titles to Human Resource Generalist I and II.

Currently, the HR Department has experienced difficulties hiring an HR Specialist. Staff believes the recommended changes will assist in recruitment and the department's development. Restructuring the positions to generalist roles will better enable the department to conduct cross training and provide back up for critical HR functions. The Human Resource Generalist I (formerly the

HR Specialist – Staffing position) will be a tier one position and will be responsible for the department’s routine tasks.

The Human Resource Generalist II (formerly the HR Specialist – Benefits position) will perform regular routine HR duties and will serve as a backup in the absence of the Human Resource Director. In addition, the HR Generalist II position will require a Human Resource certification.

Based on an evaluation of each job description, the recommended classification of HR Generalist I is a grade 111, with a minimum starting pay of \$51,585.17. The HR Generalist II is a grade 112, with a minimum starting pay of \$56,318.97.

The proposed job descriptions, organizational chart, and list of authorized positions for the HR positions are included in the detail pages for this Board item.

If approved, Staff will immediately post the HR Generalist position internally and externally simultaneously to fill the current vacancy in the HR department. The current vacant HR position is included in the current budget.

In addition, if approved, Staff would reclassify the current filled position and would not post. This reclassification is included in the 21/22 budget.

Staff asks that the Board move to reclassify the current HR Specialist positions to Human Resource Generalist I as a grade 111 and Human Resource Generalist II as a grade 112.

Kathryn Dutton-Mitchell moved to approve Amendments to the Job Classification and Compensation Plan: Reclassify HR Specialist positions and job title change. Dawn Hale seconded the motion. CARRIED. 5 to 0.

6.9 Consider Approving MavTV Renewal.

Staff recommends approval of the MavTV renewal. This NCTC agreement has a term through April 30, 2025. The rates will remain flat throughout 2021. Year-over-year increases are just over 3% annually. The increases were anticipated and no increase to the Sports Plus rate will be required. MavTV is available on FPB’s optional Sports Plus tier and is dedicated exclusively to motorsports, offering exclusive live race events of various types of racing as well as automotive reality and custom build shows for automotive enthusiasts who aren’t necessarily race fans. VOD, TVE, and Start-Over/Look Back rights are included in this new agreement. No additional carriage requirements obligations are included in this agreement. This agreement has been reviewed by the Assistant GM for Administration and it meets with his approval.

Stephen Mason moved to approve consider approving MavTV Renewal. John Snyder seconded the motion. CARRIED. 5 to 0.

- 6.10 Consider Accepting the Minutes for the March 23, 2021 Cable Advisory Committee Meeting.

John Snyder moved to accept the minutes for the March 23, 2021 Cable Advisory Committee meeting. Stephen Mason seconded the motion.

CARRIED. 5 to 0.

- 6.11 Solar Update.

Mr. Zheng discussed community solar and KyMEA solar agreement and portfolio.

- 6.12 Consider approval of amendment to the Memorandum of Understanding between the Frankfort Plant Board and Board of Education of Franklin County to extend internet access project to June 30, 2022.

The FPB and Franklin County Board of Education entered into a Memorandum of Understanding (MOU) in September of 2020 to develop an internet access project. The original MOU stated the project and MOU shall terminate on June 30, 2021, but is subject to consideration for renewal on such terms as are agreed upon by FPB and the Franklin County Board of Education.

FPB has spoken to a representative of Franklin County Board of Education that expressed a desire to extend this MOU an additional year. There are currently 176 customers taking advantage of this internet access project as of May 31, 2021.

Staff is asking the FPB Board to approve the amendment to the MOU that would extend the internet access project through June 30, 2022 with all other terms same as original MOU.

John Snyder moved to approve amendment to the Memorandum of Understanding between the Frankfort Plant Board and Board of Education of Franklin County to extend internet access project to June 30, 2022. Stephen Mason seconded the motion.

CARRIED. 5 to 0.

7 INFORMATIONAL ITEM: GENERAL MANAGERS COMMENTS

Mr. Zheng stated that staff was set to open lobby Monday, June 21, 2021 and all employees have been notified to return to work full time on the same date. Mr. Zheng further advised that staff would work on alternative work schedules and telecommute policies for the board's consideration at the regular July board meeting.

8 INFORMATIONAL ITEM: OLD & NEW BUSINESS

Ms. Hale stated that she was a member of the Invasive Plants Task Force. She stated that two (2) people from the task force would meet with available staff to look at FPB properties to identify invasive plants and discuss how to contain invasive vegetation.

9 ACTION ITEM: ADJOURNMENT

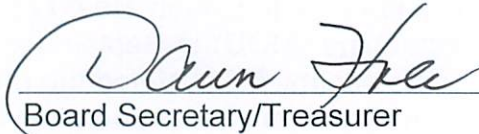
9.1 To Adjourn.

Stephen Mason moved to adjourn. John Snyder seconded the motion.

CARRIED. 5 to 0.



Board Chair



Board Secretary/Treasurer